Name Click here to enter text.

Course and Section Number Click here to enter text.

Date Click here to enter a date.

# Unit 6 Planning a Job Search Worksheet

## Instructions:

As discussed in Unit 6, there are numerous approaches to a job search. The key is to find the ones that work for you. The first step is to determine where the opportunities exist in your career field. While a graduate with a BSN (nursing) may be able to submit a job application to a hospital or clinic and find a job, this will likely not work for someone with a business or IT degree. In the Unit 5 assessment, you were required to begin work identifying your network, might you find a job through your contacts? Consider the job search approaches using the hidden and published job market; chose one approach from each and describe how you could use it to find your perfect job.

Please respond to the following:

Select one (1) approach to job searching using the published job market. Choose an item. Then list and **describe,** using three (3) or four (4) sentences for **each step,** three steps you would take while using the chosen approach.

1. Step 1 Click here to enter text.
2. Step 2 Click here to enter text.
3. Step 3 Click here to enter text.

Select one (1) approach to job searching using the hidden job market. Choose an item.

Then list and **describe,** using three (3) or four (4) sentences for **each step**,three steps you would take while using the chosen approach.

1. Step 1 Click here to enter text.
2. Step 2 Click here to enter text.
3. Step 3 Click here to enter text.

## Respond to the following:

1. Explain why you choose those two (2) approaches.
   1. How are they the best given your career field? Click here to enter text.
   2. How are they the best ones given your previous work experience? Click here to enter text.
2. Consider the published and hidden approaches you described.
   1. In Unit 6, you learned that 80% of jobs are found in the hidden job market. In three (3) to four (4) sentences describe whether you think your hidden market approach will yield better or worse results than your published market approach. Click here to enter text.
   2. Provide two (2) examples, using one (1) or two (2) external source(s), of job opportunities in your career field that support your opinion about which approach (hidden or published) is better for you.
      1. Example 1 Click here to enter text.
      2. Example 2 Click here to enter text.

Once you have completed this worksheet (use the assignment rubric to ensure it is complete), submit it to the assignment area.